

my simple details events & design



My Simple Details offers various event planning, design and consulting services. We are also available to style photo shoots and day after sessions. We love the details in weddings and feel that our clients deserve uniquely personalized events. For this reason we do not offer purely month of coordination services. Our popular Event Design plus Month of Coordination package starts at an investment of \$3500 and additional planning services increase from there and are completely customizable.

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event design + month of coordination

— starts at \$3500 —

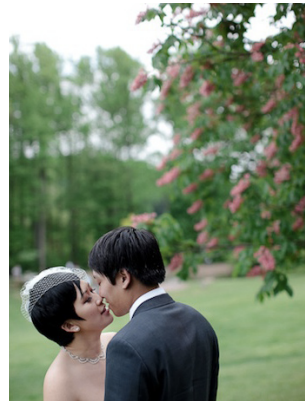
Based upon a design meeting, My Simple Details will develop an inspiration board for your wedding. Upon feedback the board will be tweaked to develop a final design and we will provide a detailed shopping list of where to purchase/rent necessary design elements. My Simple Details will attend the design meeting with the recommended florist and décor company. Based upon a site visit, we will develop a space diagram of the venue to ensure proper flow for all wedding day events. We will also collect and review all contracts, discuss any possible concerns, and develop a detailed timeline of events. One month prior to the wedding we will take over all vendor communication, confirm all vendors, and provide timelines for the wedding party and vendors. We will also attend the final walk through with your caterer and venue to finalize all details. We will be on site for both the rehearsal and wedding day to check in vendors, assist with layout and décor, and coordinate the events throughout the day. My Simple Details will also be available via email and phone to answer questions, address concerns, and provide advice during the month leading up to the wedding.



partial planning package

starts at \$5000

You've started planning your wedding but you no longer have the time to continue or you need assistance from someone experienced to bring together all the details. This package begins with an initial consultation where My Simple Details will become familiar with your current vendors, budget, and vision. We will review and organize your current contracts, develop your budget, customize a master planning timeline for important planning steps, and recommend additional vendors to help create a personalized and unforgettable event. My Simple Details will customize an event inspiration board to guide you in the selection of all wedding details and provide you with a detailed shopping list. We will also attend important meetings with your rental company, caterer, and florist to assist in the selection of important design details. This package includes all of the services of the design and month-of coordination. This package can be customized to your specific needs.



complete planning package

— starts at \$7000 —



If you want a unique, exceptional, personalized wedding, but have limited time to plan and coordinate all the details, this package is for you. My Simple Details will assist you every step of the way as we bring your vision to life. My Simple Details will start by designing the aesthetics of the wedding, assisting in venue selection, developing a detailed budget, and a master timeline of all important planning steps. Based upon your style and budget we will create a personalized list of recommended vendors, negotiate contracts, schedule and attend all walk-throughs and necessary vendor meetings, and coordinate all of the details of your wedding. My Simple Details will also assist with the coordinating of out-of-town guests, including transportation, accommodations, and itineraries. We will be available to answer your questions and provide advice anytime during the planning process. This package includes all of the services of the month-of coordination as detailed above.



destination weddings

—starts at \$5000—



Each destination wedding package is completely customizable. Most of our destination couples find that either our partial or complete planning package meets their needs for a relaxed personalized destination affair. Partial Planning packages for Destination weddings start at an investment of \$5000. Please contact us for more details and to customize a package to meet your needs.

